Study on the System Construction of Standardization and Informatization in Judicial Administration

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Abstract. This article focuses on establishing a support system of standardization and informatization of judicial administration with emphasis, rational structure and scientific application. It strengthens awareness of standard advancement and continuous improvement so as to enhance standardization of management, improvement of service quality and satisfaction of masses. At the same time, improve the standard of implementation and supervision system and establish a standardization and informatization service system to effectively support mechanisms and governance capacity of modern judicial administration.

Introduction

In 2017, the National Conference of Directors of Justice Department (Bureau) proposed to "strengthen the application of informatization in judiciary administration and continuously improve the intelligence level of judicial administration" [1]. In 2016, the Promotion Conference National Judicial Administration Informatization Construction also proposed to "Establish and improve the standards and norms covering all business functions and fields of work of the judicial administration and establish a comprehensive standardized system of judicial administration so as to ensure that all work is done according to standards" [2]. It can be seen that the current concept of "leading Informatization through standardization and promoting standardization through Informatization" has been initially established in the national judicial administration system. How to scientifically construct the standardization and informatization system of judicial administration in our country and comprehensively promote the standardization in all fields of judicial administration is the content to be studied urgently. Standardization and Informatization must be fully exerted to support, guarantee and lead the Development of Judicial Administration, to ensure rapid development of standardization and Informatization of Judicial Administration, thus enhance its basic and strategic position.

Establishing the Standardization and Informatization System Framework of Judicial Administration

According to the tasks proposed by the General Office of the State Council in "National Standardization System Construction and Development Plan (2016-2020)" [3] and the State Council's "The Thirteenth Five-Year Plan for National Informatization" [4], The project will focus on the implementation of the national standardization strategy and the Informatization strategy, and strictly follow the work rules of standardization and Informatization construction, and research to build a standardization and informatization support system of Judicial Administration that includes Judicial administrative functions such as prison administration, drug rehabilitation administration, community correction, judicial examination, publicity of law, legal services at the basic level, people's mediation, resettlement assistance, legal aid, forensic identification, lawyer management, notary administration, supervision of power operation, public legal service system, technology and informatization, fully
exerts the synergies of laws, regulations, standards, technologies and informatization, and established a quantifiable and operable evaluation index for the implementation of Standardization and Informatization of judicial administrative standards to evaluate the economic and social effects of standardization and informatization.

Standardization and Informatization system framework of Judicial administration is made up of the relevant laws, regulations and normative documents of judicial administration and the standards of judicial administration, and is mutually supportive. This system framework can be divided into two levels (Fig. 1), basic system and special system.

**Figure 1. Standardization and Informatization system framework of Judicial administration.**

**Basic System**

The basic system is some common standards that should be followed in the practice of judicial administration, including guideline, terminology, classification and code, symbol and sign.
Basic System

The special standard is to put forward specific standardization and informatization requirements for judicial support, business management and credit and evaluation, and realize the dual requirements of procedural and management.

Construction of Business Management Standard System

Taking prison management standardization and information system as an example, according to the actual business conditions of prison, it can be transversely divided into work themes like regulatory safety, regulatory reform, just law enforcement, comprehensive support, team building and business collaboration, and according to the levels of the prison organization, it can be vertically divided into three functional categories: business decision-making, business management and business operation, thereby further standardize prison law enforcement, education reform, labor reform, prison administration, facilities and funding management, team management [5]. Effectively standardize the prison law enforcement, strictly commutate the parole, and submit the conditions and procedures of all sections about temporary outside-prison execution, to ensure that law enforcement work in prisons runs within the orbit of the rule of law. Strengthen the supervision of law enforcement, establish and improve mechanisms for law enforcement supervision and accountability mechanisms, strengthen the supervision of law enforcement activities, improve the system of law enforcement openness and publicity, and continuously raise the level of law enforcement.

1. Regulatory safety category

Guaranteeing the security and stability of prisons is the basis for the successful completion of regulatory reform and the most important task in prisons. The regulatory safety business includes in-prison investigation, emergency response, duty patrol and security monitoring, risk screening and prevention, as well as management decisions and business guidance at all levels of the regulatory safety business.

2. Regulatory reform category

Regulatory reform business is the prison's main business content. Including the regulatory reform activities legally carried out by the criminals at all stages from receipt of the prison to leaving the prison, and management decisions and business guidance at all levels of regulatory reform.

3. Just law enforcement category

Ensuring justice and honesty in law enforcement is an important aspect of guaranteeing the correct execution of penalties and maintaining the seriousness of national law. This category include open prison affairs, complaints and accusations, convenience services, legal aid for criminals, publicizing of various kinds of policies and regulations, letters of relatives and other businesses, as well as management decisions and business guidance at all levels of just law enforcement.

4. Comprehensive support category

Comprehensive support is the supportive work elements to assist the smooth operation of regulatory reform in prison, Including: life and health, police equipment management, financial management, information services, logistics management, administrative records management, infrastructure construction, materials and equipment distribution and other business activities, as well as management decisions and business guidance at all levels of comprehensive support.

5. Team building category

The team building is the business related to the troop construction of the prison, including: personnel management, performance appraisal, education and training, supervision and auditing, organs and party building, management of retired cadres, union work and other activities, as well as management decisions and business guidance at all levels of team building.

6. Business collaboration category

Business collaboration is about business linkage, information sharing activities between the Upper and lower level internal the prison, prison and prison administration, also between prisons and external units, as well as management decisions and business guidance at all levels of business
collaboration. External units include: courts, procuratorates, public security, judicial administration and so on.

Summary
Utilizing standardization and informatization as a support, we shall adhere to the top-level design, increase co-ordination efforts, adhere to demand orientation, promote collaborative sharing, adhere to innovation-driven, and ensure pragmatic results, establish and improve the standardization system of judicial administration, strengthen standard implementation and supervision, consolidate standardization Technical basis, enhance service capabilities of standardization, speed up the application and integration of standardization in the judicial administration, fully exert the effects of "standardization +" and "informatization +", and promote the judicial administration to transform into service-oriented, law-based, clean and innovative.

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